

**A REGULAR MEETING
OF THE
SAN GABRIEL BASIN WATER QUALITY AUTHORITY
AT
1720 W. CAMERON AVENUE, SUITE 100
WEST COVINA, CALIFORNIA
WEDNESDAY, NOVEMBER 14, 2018 AT 11:00 A.M.**

AGENDA

I. CALL TO ORDER **MARQUEZ**

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF BOARD MEMBERS **MORENO**

Jorge Marquez	_____	_____	(alt)
Bob Kuhn	_____	_____	(alt)
Tim Miller	_____	_____	(alt)
Valerie Munoz	_____	_____	(alt)
Mike Whitehead	_____	_____	(alt)
Mark Paulson	_____	_____	(alt)
Ed Chavez	_____	_____	(alt)

IV. PUBLIC COMMENTS (Agendized Matters Only): **MARQUEZ**

As provided under Government Code Section 54954.3, this time has been set aside for persons in the audience to provide comment or make inquiries on matters appearing on this Special Meeting agenda only. Please complete the appropriate request card and submit it to the Secretary, prior to the item being heard. A five-minute time limit on remarks is requested.

V. ITEMS TOO LATE TO BE AGENDIZED - Recommended Action: **MARQUEZ**

Approve motion determining need to take action on item(s) which arose subsequent to posting of the Agenda (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board or, if less than two-thirds of Board members are present, a unanimous vote)

VI. WORKSHOP **CAMPBELL/GUALCO/MONARES**

“Legislative Update from Federal, State and Local Lobbyist”

VII. CONSENT CALENDAR **MARQUEZ**

(Consent items may all be approved by single motion) [enc]

- (a) Minutes for 10/17/18 Regular Board Meeting
- (b) November 2018 Demands on Administrative Fund
- (c) November 2018 Demands on Project Fund

VIII. COMMITTEE REPORTS

(These items may require action)

None.

IX. OTHER ACTION/INFORMATION ITEMS

MARQUEZ

(These items may require action)

- (a) Discussion/Action Regarding FY 18-19 Administrative Budget Line Item Transfer for Database & Mapping [enc]

X. ENGINEER'S REPORT

SCHOELLERMAN

- (a) Project Updates:

	<u>Status</u>
1. Baldwin Park Operable Unit	
• Arrow/Lante Well (Subarea 1)	Operational
• Monrovia Wells	Operational
• SGVWC B6 Plant	Operational
• SGVWC B5 Plant	Operational
• CDWC Well No. 14	Operational
• La Puente Valley County Water District	Operational
2. El Monte Operable Unit	
• Eastern Shallow Zone	Operational
• Eastern Deep Zone	Awaiting Permit
• GSWC Encinita Plant	Operational
• Western Shallow Zone	Operational
3. South El Monte Operable Unit	
• Whitmore Street. Ground Water Remediation Treatment Facility	Operational
• City of M.P. Well No. 5 VOC Treatment Facility	Operational
• City of M.P. Well No. 12 VOC Treatment Facility	Operational
• City of M.P. Well No. 15	Operational
• City of M.P. Well Nos. 1, 3, 10 VOC Treatment Facility	Operational
• GSWC Wells SG-1 & SG-2	Operational
• SGVWC Plant No. 8	Operational
4. Puente Valley Operable Unit	
• Shallow Zone	Design
• Deep Zone	Design
5. Area 3 Operable Unit	
• City of Alhambra Phase 1	Operational
• City of Alhambra Phase 2	Operational

XI. ATTORNEY'S REPORT

PADILLA

XII. EXECUTIVE DIRECTOR'S REPORT

MANNING

XIII. FUTURE AGENDA ITEMS **MARQUEZ**

XIV. INFORMATION ITEMS [enc] **MARQUEZ**

- (a) San Gabriel Basin Water Calendar

XV. FUTURE BOARD/COMMITTEE MEETINGS **MARQUEZ**

- (a) The next Administrative/Finance Committee meeting will be held on Tuesday, December 11, 2018 at 10:00 A.M. at WQA
- (b) The next Engineering Committee meeting will be held on Tuesday, December 11, 2018 at 11:00 A.M. at WQA
- (c) The next Legislative/Public Information Committee meeting will be held on Wednesday, December 12, 2018 at 11:00 A.M. at WQA
- (d) The next WQA Board meeting will be held on Wednesday, December 19, 2018 at 12:00 P.M. at WQA

XVI. BOARD MEMBERS' COMMENTS/REPORTS **MARQUEZ**

XVII. ADJOURNMENT **MARQUEZ**

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the Authority's business office located at 1720 W. Cameron Ave., Suite 100, West Covina, CA 91790, during regular business hours. When practical, these public records will also be made available on the Authority's internet web site, accessible at www.wqa.com.

DRAFT

**A REGULAR MEETING
OF THE
SAN GABRIEL BASIN WATER QUALITY AUTHORITY
OCTOBER 17, 2018 AT 12:00 P.M.**

CALL TO ORDER	Mr. Marquez called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.
ROLL CALL OF BOARD MEMBERS	Jorge Marquez, Bob Kuhn, Tim Miller, Valerie Munoz, Mike Whitehead and Ed Chavez
BOARD MEMBERS ABSENT	Mark Paulson.
STAFF MEMBERS PRESENT	Ken Manning, Executive Director; Randy Schoellerman, Assistant Executive Director/Sr. Engineer; Mary Saenz, Director of Finance; Stephanie Moreno, Executive Assistant/Outreach Coordinator; Michelle Sanchez, Admin/Accounting Assistant; Dan Colby; Project Resource Manager; Martin De Los Angeles, Legal Counsel
MEMBERS OF THE PUBLIC PRESENT	Mariana Lake, Valley County Water District; Lenet Pacheco, Valley County Water District; David Muse, Valley County Water District; Brian Bowcock, Three Valleys Municipal Water District; Ben Lewis, Golden State Water Company
PUBLIC COMMENT	Mr. Kuhn introduced Brian Bowcock as his new alternate to the WQA Board from Three Valleys MWD.
ITEMS TOO LATE TO BE AGENDIZED	None.
CONSENT CALENDAR	Mr. Miller moved to approve the consent calendar. Mr. Kuhn seconded the motion and it was unanimously approved. Mr. Whitehead abstained from project demand No. E950550.
COMMITTEE REPORTS	None.
<i>Engineering Committee Report</i>	Mr. Manning reported the minutes for the committee meeting were enclosed for review.
<i>Discussion/Action Regarding Task Order for Avocet Environmental to Implement Whitmore Street Groundwater Remediation Facility Expanded Site Investigation Planning Project</i>	Mr. Schoellerman reported that the State Water Resources Control Board Division of Financial Assistance awarded WQA a Proposition 1 Planning Grant for the Whitmore Street Groundwater Remediation Facility Expanded Site Investigation. The total project budget is \$226,995. Since all Proposition 1 grants require a 50% match the WQA Board authorized up to \$100K on February 21, 2018. The balance of WQA's match will come from prior engineering services that

can be considered part of the match under Proposition 1. All of these costs are included in the FY18/19 budget. He indicated that staff is recommending issuing a Task Order for Avocet Environmental Inc. to implement the project workplan as outlined in their attached proposal.

After some discussion, Mr. Kuhn moved to approve the task order for Avocet Environmental. Mr. Whitehead seconded the motion and was unanimously approved.

Discussion/Action Regarding Task Order for Wildermuth Environmental Inc., for Database Graphics.

Mr. Manning reminded the Board that staff has been working with Wildermuth Environmental Inc. (WEI) for database management activities and to develop new water quality graphics that can be used to further WQA's message.

Mr. Schoellerman reported that staff has reviewed some mockups of the new graphics that are animations on a time lapse basin showing how the contaminant plume has evolved since WQA's inception. He reported that the Wildermuth Environmental, Inc. (WEI) proposal consisted of database migration and several time lapse animations of the Basin and individual operable units at a cost estimate of \$95,005. He stated that the current fiscal year 18/19 budget includes \$60,000 for Database and Mapping activities. Therefore, staff is recommending a scaled down proposal from WEI in the amount not to exceed \$42K.

Mr. Kuhn suggested it may be more cost effective to approve the full WEI proposal instead of a piecemeal approach if additional funding can be made available.

Ms. Munoz agreed noting that outreach materials such as these are very important to WQA's mission.

After brief discussion about the availability of additional funds, Mr. Kuhn moved to approve a task order for Wildermuth Environmental Inc. in an amount not to exceed \$95,005 for database graphic animations. Ms. Munoz seconded the motion and it was unanimously approved.

Legislative/Public Information Committee

Mr. Manning reported the minutes for the committee meeting were enclosed for review.

**OTHER
ACTION/INFORMATION
ITEMS**

Discussion/Action Regarding WQA Board and Committee Meetings for November

After brief discussion, Ms. Munoz made a motion to move the Administrative/Finance and Engineering Committee meetings to November 6th at their normal times, move the Legislative/Public Information Committee meeting to November 7th at its normal time and to move the Board Meeting to November 14th at its normal time. Mr. Miller

seconded the motion and it was unanimously approved.

Report on Cash and Investments

Mr. Manning reported that the quarterly report on cash and investments as of September 30, 2018 was enclosed for review.

Ms. Saenz reported that the LAIF average monthly yields for July 2018 and August 2018 are 1.944% and 1.998%, respectively.

ENGINEER'S REPORT

Mr. Schoellerman gave a brief report on the Whitmore Treatment Facility and indicated that it was in operation. He also reported that he gave a presentation on the SGV cleanup to the Los Angeles Regional Water Quality Control Board at their last board meeting.

ATTORNEY'S REPORT

None.

EXECUTIVE DIRECTOR'S REPORT

Mr. Manning reported that R.H. Nicholson had passed away and requested that the Board meeting be adjourned in his honor. He also reported that he would be the guest speaker at the Southern California Water Utilities Association the following day. He also reminded everyone that the ACWA fall conference was coming up at the end of November.

FUTURE AGENDA ITEMS

None.

FUTURE BOARD AND COMMITTEE MEETINGS

The next Administrative/Finance Committee meeting will be held on Tuesday, November 6, 2018 at 10:00 A.M. at WQA

The next Engineering Committee meeting will be held on Tuesday, November 6, 2018 at 11A.M.

The next Legislative/Public Information Committee meeting will be held on Wednesday, November 7, 2018 at 11:00 A.M. at WQA

The next WQA Board meeting will be held on Wednesday, November 14, 2018 at 12:00 P.M. at WQA

BOARD MEMBERS' COMMENTS/ REPORTS

Mr. Chavez reported that Mr. Urias was running for city council therefore his Upper District seat was up for election with 3 candidates running.

Ms. Munoz reported that she attended another West Covina City council meeting to address the question they had from before. She also commented that a city councilperson had a question regarding cannabis and if it could cause possible groundwater contamination.

Mr. Miller reported that he attended the ACWA Regulatory Summit where he was a speaker on one of the panels.

Mr. Whitehead shared some memories about Mr. Nicholson

and thanked Mr. Manning for his comments.

CLOSED SESSION

A closed session was not held.

ADJOURNMENT

The Chairman asked if there were any other items of business to come before the Board. There being none, the meeting was adjourned in honor of R. H. Nicholson to November 14, 2018.

Jorge Marquez
Chairman

Valerie Munoz
Secretary

DRAFT

The following demands on the Administration Fund Account at Bank of the West are hereby submitted for payment.

Check No.	Payable to	Description	Amount	
D01446	Bob Kuhn	Board Member Compensation for October 2018 5 Days WQA Business Meeting/Travel Expenses/Other Less Deferred Compensation Less Taxes Withheld	747.15 56.68 (690.00) (57.15)	56.68
D01447	Michael Whitehead	Board Member Compensation for October 2018 1 Day WQA Business Meeting/Travel Expenses/Other Less Deferred Compensation Less Taxes Withheld	149.43 0.00 0.00 (11.43)	138.00
D01448	Ed Chavez	Board Member Compensation for October 2018 6 Days WQA Business Meeting/Travel Expenses/Other Less Deferred Compensation Less Taxes Withheld	896.58 0.00 0.00 (68.59)	827.99
D01449	Jorge Marquez	Board Member Compensation for October 2018 3 Days WQA Business Meeting/Travel Expenses/Other Less Deferred Compensation Less Taxes Withheld	448.29 0.00 0.00 (200.15)	248.14
D01450	Valerie Munoz	Board Member Compensation for October 2018 4 Days WQA Business Meeting/Travel Expenses/Other Less Deferred Compensation Less Taxes Withheld	597.72 9.81 0.00 (45.73)	561.80
EFT/ACH	SGBWQA - Payroll Fund	Replenish payroll fund for October 2018 Staff Payroll Board Deferred Compensation-Lincoln Life Board Payroll Taxes - Federal & State	76,672.43 690.00 600.24	77,962.67
Total replenishment to payroll fund			79,795.28	
EFT/ACH	SGBWQA - Revolving Fund	Replenish revolving fund for 10/01/18 to 10/31/18 disbursements Accounts Receivable-Employee Computer Loan Computer Systems O&M Copier Machine Graphics and Photos Group Insurance Legal - General Meeting & Conferences Misc. Office Expense Office Supplies Postage Security System Telephone Service Project Costs	2,795.74 379.98 411.72 261.71 3,615.63 150.00 103.38 299.02 524.26 141.86 285.00 442.33 1,414.63	10,825.26
6975	ACWA/JPIA	Invoice No. 582805, Medical and life insurance premiums for December 1, 2018 to January 1, 2019		9,448.68

mjb
11-9-18

DRAFT

The following demands on the Administration Fund Account at Bank of the West are hereby submitted for payment.

Check No.	Payable to	Description	Amount
6976	Accent Computer Solutions, Inc.	Professional IT services for November 2018	1,200.00
6977	Bank of America	Invoice No. '18-10Oct-KM', Credit Card Expenses incurred for 10/01/18 to 10/31/18	
		Meetings & Conferences	828.84
		Travel & Mileage	40.00
			868.84
6978	Bank of America	Invoice No. '18-10Oct-RS', Credit Card Expenses incurred for 10/01/18 to 10/31/18	
		Office Supplies	28.80
		Internet Service	29.95
		Training	205.00
		Travel & Mileage	16.00
		Meetings & Conferences	180.46
			460.21
6979	Bank of America	Invoice No. '18-10Oct-SM', Credit Card Expenses incurred for 10/01/18 to 10/31/18	
		Meetings & Conferences	41.99
			41.99
6980	Emerald Isle	Invoice No. 74732, Plant Maintenance for November 2018	197.10
6981	The Furman Group	Invoice No. 219WQA1810, Professional consulting services for October 2018	15,040.00
6982	The Gualco Group	Invoice No '18-09Sep', Professional consulting services for September 2018	5,140.00
6983	The Monares Group, LLC	Invoice No. '18-12Dec', Professional consulting services for December 2018	16,000.00
6984	Nestle Pure Life Direct	Invoice No. 18J0013610332, for October 2018 services	17.74
6985	Rauch Communication Consultants, Inc.	Invoice No. Aug-1807, Professional services for Annual Report through August 31, 2018	3,405.50
6986	Ruffle Properties, LLC	Office lease, CAM, and Storage for December 2018	
		Invoice No. '18-12Dec', Office lease	6,646.40
		Invoice No. '18-12Dec-CAM', Electricity charges	643.20
		Invoice No. '18-12Dec-Storage', Storage Room	150.00
			7,439.60
TOTAL			149,880.20

mbe
11-8-18



Board Member Per Diem
 \$149.43 per meeting, 6 meeting maximum per month
 Mileage Rate: \$0.545 per mile (updated January 2018)

EXPENSE SHEET

NAME: Bob Kuhn

MONTH/YEAR: Oct. 2018

DATE	MEETING DESCRIPTION	Roundtrip Mileage	# of Days <small>(not to exceed 6)</small>	\$149.43 PER DIEM
10/9/18	Engineering Committee	18	1	\$149.43
10/17/18	WQA Board Meeting	18	1	\$149.43
10/18/18	SCWA Meeting	18	1	\$149.43
10/24/18	SGVEP Legislative Committee	26	1	\$149.43
10/31/28	SGVEP Membership Meeting	26	1	\$149.43
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Total Meetings			5	\$747.15
Total Mileage (at \$0.545 per mile)		104		\$56.68

DATE	Expense Reimbursement Description (receipts required)	Amount
TOTAL Expenses		\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES			\$803.83
457		Deferred Compensation Amount (enter a positive number)	747.15
TOTAL			\$56.68

I hereby certify that I have incurred and paid all of the above expenses on behalf of the
 SAN GABRIEL BASIN WATER QUALITY AUTHORITY

Signature _____

Please attach any fliers or back-up information regarding meetings listed above to be in compliance with AB 1234. If there are no attachments, a verbal report is required.



Water Quality Authority

Board Member Per Diem

\$149.43 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.575 per mile

(updated January 2015)

EXPENSE SHEET

NAME: Michael Whitehead MONTH/YEAR: Oct-18

DATE	MEETING DESCRIPTION	Roundtrip Mileage	# of Days (not to exceed 6)	\$149.43 PER DIEM
10/17/18	WQA Board Meeting		1	\$149.43
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Total Meetings			1	\$149.43
Total Mileage (at \$0.575 per mile)		0		\$0.00

DATE	Expense Reimbursement Description	Amount	Receipt Attached
		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
	TOTAL Expenses	\$0.00	

TOTAL MEETINGS, MILEAGE, EXPENSES			\$149.43
467	Deferred Compensation Amount (enter a positive number)		
TOTAL			\$149.43

I hereby certify that I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY

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Water Quality Authority

Board Member Per Diem

\$149.43 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.535 per mile (updated January 2017)

EXPENSE SHEET

NAME: Edward L. Chavez

MONTH/YEAR: Oct-18

DATE	MEETING DESCRIPTION	Roundtrip Mileage	# of Days (not to exceed 6)	\$149.43 PER DIEM
10/6/18	Meeting with Andre Quintero, Mayor - City of El Monte		1	\$149.43
10/7/18	Meeting with Lindsey Horvath, Councilwoman - City of West Hollywood		1	\$149.43
10/9/18	South El Monte City Council Meeting		1	\$149.43
10/15/18	City of Azusa City Council Meeting		1	\$149.43
10/17/18	San Gabriel Basin Water Quality Authority Boardmembers' Meeting		1	\$149.43
10/23/18	San Gabriel County Water District Board of Directors' Meeting		1	\$149.43
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Total Meetings			6	\$896.58
Total Mileage (at \$0.535 per mile)		0		\$0.00

DATE	Expense Reimbursement Description (receipts required)	Amount
TOTAL Expenses		\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES		\$896.58
457	Deferred Compensation Amount (enter a positive number)	
TOTAL		\$896.58

I hereby certify that I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY

Signature _____

Please attach any fliers or back-up information regarding meetings listed above to be in compliance with AB 1234. If there are no attachments, a verbal report is required.



Water Quality Authority

Board Member Per Diem

\$149.43 per meeting, 6 meeting maximum per month

Mileage Rate: \$0.545 per mile (updated January 2018)

EXPENSE SHEET

NAME: Jorge Marquez

MONTH/YEAR: Oct-18

DATE	MEETING DESCRIPTION	Roundtrip Mileage	# of Days (not to exceed 5)	\$149.43 PER DIEM
10/19/18	WQA - Engineering Committee - West Covina		1	\$149.43
10/10/18	WQA - Legislative Committee - West Covina		1	\$149.43
10/17/18	WQA Regular Board Meeting - West Covina		1	\$149.43
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Total Meetings			3	\$448.29
Total Mileage (at \$0.545 per mile)		0		\$0.00

DATE	Expense Reimbursement Description (receipts required)	Amount
	TOTAL Expenses	\$0.00

TOTAL MEETINGS, MILEAGE, EXPENSES		\$448.29
457	Deferred Compensation Amount (enter a positive number)	
TOTAL		\$448.29

I hereby certify that I have incurred and paid all of the above expenses on behalf of the SAN GABRIEL BASIN WATER QUALITY AUTHORITY

Signature _____

Please attach any fliers or back-up information regarding meetings listed above to be in compliance with AB 1234. If there are no attachments, a verbal report is required.



Water Quality Authority

Board Member Per Diem
 \$149.43 per meeting, 6 meeting maximum per month
 Mileage Rate: \$0.546 per mile (updated January 2018)

EXPENSE SHEET

NAME: Valerie Munoz MONTH/YEAR: Oct-18

DATE	MEETING DESCRIPTION	Roundtrip Mileage	# of Days <small>(not to exceed 6)</small>	\$149.43 PER DIEM
10/9/18	WQA Engineering Meeting	6	1	\$149.43
10/9/18	South El Monte City Council Meeting	0	0	\$0.00
10/10/18	WQA Ledge and Public Meeting	6	1	\$149.43
10/16/18	West Covina Council Meeting	0	1	\$149.43
10/17/18	WQA Board Meeting	6	1	\$149.43
10/17/18	Baldwin Park Council Meeting	0	0	\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Total Meetings			4	\$597.72
Total Mileage (at \$0.546 per mile)		18		\$9.81
				\$0.00

DATE	Expense Reimbursement Description (receipts required)	Amount
TOTAL Expenses		\$0.00
TOTAL MEETINGS, MILEAGE, EXPENSES		\$607.53
457	Deferred Compensation Amount (enter a positive number)	
TOTAL		\$607.53

I hereby certify that I have incurred and paid all of the above expenses on behalf of the
 SAN GABRIEL BASIN WATER QUALITY AUTHORITY

Signature _____

Please attach any fliers or back-up information regarding meetings listed above to be in compliance with AB 1234. If there are no attachments, a verbal report is required.

DRAFT

The following demands on the Project Fund Account at Bank of the West are hereby submitted for payment.

Check No.	Payable to	Description	Amount	Funding Sources
<u>BALDWIN PARK OPERABLE UNIT</u>				
4616	RC Foster Corporation	Invoice No. 02-18-081, Project spare parts costs for October 2018	711.48	CR's
<u>SOUTH EL MONTE OPERABLE UNIT</u>				
4616	Avocet Environmental Inc.	Project costs for the following projects		
		Invoice No. 5376 -Whitmore GW Treatment System	11,096.36	
		Invoice No. 5377 - Round 1 Prop 1-Whitmore Hydropunch	<u>1,079.76</u>	
				12,176.12 WQA/SWRCB
E90558	City of Monterey Park	Project O&M Costs for Wells 5, 12, and 15 for July 1, 2016 to June 30, 2017		
		Invoice No. 24235, Well #5 VOC O&M Costs	30,366.97	
		Invoice No. 24236, Well #12 VOC O&M Costs	62,921.93	
		Invoice No. 24239, Well #12 DB O&M Costs	26,281.90	
		Invoice No. 24240, Well #15 VOC O&M Costs	18,712.54	
		Invoice No. 24249, Well #5 VOC O&M Costs	50,837.11	
		Invoice No. 24250, Well #12 VOC O&M Costs	97,106.72	
		Invoice No. 24253, Well #12 DB O&M Costs	162,765.47	
		Invoice No. 24254, Well #15 VOC O&M Costs	27,084.61	
		Invoice No. 24270, Well #5 VOC O&M Costs	45,366.29	
		Invoice No. 24271, Well #12 VOC O&M Costs	62,232.60	
		Invoice No. 24274, Well #12 DB O&M Costs	40,632.13	
		Invoice No. 24275, Well #15 VOC O&M Costs	18,837.43	
		Invoice No. 24289, Well #5 VOC O&M Costs	51,720.85	
		Invoice No. 24290, Well #12 VOC O&M Costs	112,075.73	
		Invoice No. 24293, Well #12 DB O&M Costs	59,530.13	
		Invoice No. 24294, Well #15 VOC O&M Costs	<u>14,559.92</u>	
				881,032.33 EPA
E90559	Golden State Water Company	Invoice No. 1177639-ACD, Project T&R costs for SG1 & 2 VOC for April thru June 2018	47,503.59	EPA
E90560	San Gabriel Valley Water Co.	Project T&R Costs for Plant 8 LGAC and Air Stripper for April thru June 2018		
		Invoice No. 18-07201, Plant 8 A.S. for April	12,745.72	
		Invoice No. 18-07202, Plant 8 LGAC for April	8,546.48	
		Invoice No. 18-07230, Plant 8 A.S. for May	11,566.25	
		Invoice No. 18-07231, Plant 8 LGAC for May	8,711.37	
		Invoice No. 18-07234, Plant 8 A.S. for June	22,747.17	
		Invoice No. 18-07235, Plant 8 LGAC June	<u>11,467.81</u>	
				75,784.80 EPA
Total Project Costs			<u>1,017,208.32</u>	

Mbo
11-8-18

DRAFT

The following demands on the Project Fund Account at Bank of the West are hereby submitted for payment.

Check No.	Payable to	Description	Amount	Funding Sources
<u>SOUTH EL MONTE OPERABLE UNIT - TRUSTEE</u>				
E90561	Golden State Water Company	Invoice No. 1177639-B, Project T&R costs for SG1 & 2 for April thru June 2018	510.00	RP's
E90562	San Gabriel Valley Water Co.	Project T&R Costs for Plant G4 LGAC for April thru June 2018		
		Invoice No. 18-06173, Plant G4 LGAC - April	6,270.18	
		Invoice No. 18-07229, Plant G4 LGAC - May	5,910.33	
		Invoice No. 18-07233, Plant G4 LGAC - June	<u>8,241.07</u>	RP's
		Total Trustee Costs	<u><u>20,931.58</u></u>	
		Total Project and Trustee Costs	<u><u>1,038,139.90</u></u>	

mb
11-8-18

DRAFT

The following demands on the Project Fund Account at Bank of the West are hereby submitted for payment. Subsequent release of the demands is expected to be on November 27, 2018, subject to approval and availability of funds pursuant to the BPOU Project Agreement Section 4.7 Payment of Invoices.

Check No.	Payable to	Description	Amount	Funding Sources
<u>BALDWIN PARK OPERABLE UNIT</u>				
4617	La Puente Valley County WD	Invoice No. 4-2018-08, Project T&R costs for October 2018	116,806.53	CR's
4618	Main San Gabriel Basin Watermaster	Invoice No. 02-201, Administrative Project Costs for October 2018		
		Administrative costs	50,987.77	
		T&R costs	<u>20,959.03</u>	CR's
4619	Suburban Water Systems	Invoice No. 59881018, for project T&R costs for October 2018	46,388.59	CR's
4620	Valley County Water District	Project costs for October 2018		
		Invoice No. 378, Capital costs	276,331.58	
		Invoice No. 378, T&R costs	311,115.52	
		Invoice No. 379, T&R costs	<u>35,265.81</u>	CR's
4621	California Domestic Water Co.	Project costs for October 2018		
		Invoice No. 3213, T&R costs for Perchlorate	21,572.27	
		Invoice No. 3214, T&R costs for NDMA & VOC's	<u>105,539.97</u>	CR's
E90563	San Gabriel Valley Water Co.	Project costs for September 2018		
		Invoice No. 18-10339, B5 T&R costs	94,228.22	
		Invoice No. 18-10340, B5 T&R costs	4,532.21	
		Invoice No. 18-10342, B6 T&R costs	<u>182,631.10</u>	CRs
Total BPOU Project Costs			<u>1,266,358.60</u>	



San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

AGENDA SUBMITTAL

To: WQA Board of Directors
From: Kenneth R. Manning, Executive Director
Date: November 14, 2018
Subject: **FY 18-19 Administrative Budget Line Item Transfer for Database & Mapping**

Background and Discussion

The WQA Operating Expense Budget for the expense account Database & Mapping was approved at \$60,000 for the FY 18-19. It was based on projected activities for the fiscal year.

In October 2018, the Board approved a contract with Wildermuth Environmental for updating the integrated groundwater database for the San Gabriel Valley and creating four graphical animations at a total cost of \$95,000. This exceeds the budget by \$35,000.

In accordance with WQA procedures, staff is submitting a request for a budget line item transfer to increase the budget for Database & Mapping by \$35,000 (from \$60,000 to \$95,000).

Recommendation / Proposed Action

Staff requests that the Board of Directors approve the budget line item transfer for Database & Mapping.

Attachments:

Line Item Transfer Form – SGBWQA A-15



San Gabriel Basin Water Quality Authority

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LINE ITEM TRANSFER FORM SGBWQA A-15

DATE: November 14, 2018
TO: EXECUTIVE DIRECTOR
FROM: ACCOUNTANT
SUBJECT: ADMINISTRATIVE BUDGET LINE ITEM TRANSFER REQUEST - **FY 18/19**
Database & Mapping Activities

In accordance with Administrative Procedure 15, the following budget line item transfer for the Fiscal Year 18/19 is hereby requested:

	<u>Line Item Account No.</u>	<u>Line Item Description</u>	<u>Line Item Budget</u>	<u>Increase (Decrease)</u>	<u>Revised Line Item Budget</u>
TRANSFER TO:	6675-00-000	Database & Mapping Activities	\$60,000	\$35,000	\$95,000
TRANSFER FROM:	7316-05-000	Legal - BPOU	\$75,000	(\$35,000)	\$40,000

Explanation:

A Budget Line Item Transfer Request is hereby submitted to accommodate the costs related to Database & Mapping activities with a corresponding decrease to Legal-BPOU expenses.

Approval:

Board Approval (for items in excess of \$5,000)

Kenneth R. Manning: Executive Director

Jorge Marquez: Board Chairman

Calendars

- SGVMWD
- TVMWD
- USGVMWD
- WM
- WQA

Nov 8, 2018 - Feb 7, 2019

Thursday Nov 8, 2018

5:30pm - 6:30pm [USGVMWD Gov Affairs Committee Meeting](#) - 602 E. Huntington Dr.

Wednesday Nov 14, 2018

11:00am - 1:00pm [WQA Board Meeting/Leg Workshop](#) - WQA

Tuesday Nov 20, 2018

5:30pm - 6:30pm [USGVMWD Gov Affairs Committee Meeting](#) - 602 E. Huntington Dr.

6:30pm - 7:30pm [USGVMWD Board of Directors Meeting](#) - 602 E. Huntington Drive

Wednesday Nov 21, 2018

8:00am - 10:30am [TVMWD Board Mtg.](#) - 1021 E. Miramar Avenue, Claremont

Thursday Nov 22, 2018

All day [THANKSGIVING HOLIDAY](#)

5:30pm - 6:30pm [USGVMWD Administration and Finance Committee Meeting](#) - 602 E. Huntington Dr.

Friday Nov 23, 2018

All day [WQA Closed](#)

Wednesday Nov 28, 2018

5:30pm - 6:30pm [USGVMWD Water Policy Committee Meeting](#) - 602 E. Huntington Dr.

Wednesday Dec 5, 2018

8:00am - 10:30am [TVMWD Board Mtg.](#) - 1021 E. Miramar, Claremont

2:30pm - 3:30pm [Watermaster Board Meeting](#)

Tuesday Dec 11, 2018

10:00am - 11:00am [WQA Admin/Finance Committee](#) - WQA

11:00am - 12:00pm [WQA Engineering Committee](#)

Wednesday Dec 12, 2018

Wednesday Dec 12, 2018

11:00am - 12:00pm [WQA Leg/Pub Committee](#) - WQA

Thursday Dec 13, 2018

5:30pm - 6:30pm [USGVMWD Gov Affairs Committee Meeting](#) - 602 E. Huntington Dr.

Tuesday Dec 18, 2018

5:30pm - 6:30pm [USGVMWD Gov Affairs Committee Meeting](#) - 602 E. Huntington Dr.

6:30pm - 7:30pm [USGVMWD Board of Directors Meeting](#) - 602 E. Huntington Drive

Wednesday Dec 19, 2018

8:00am - 10:30am [TVMWD Board Mtg.](#) - 1021 E. Miramar Avenue, Claremont

12:00pm - 1:00pm [WQA Board Meeting](#) - WQA

Tuesday Dec 25, 2018

All day » [WQA Closed for the Holidays](#)

Wednesday Dec 26, 2018

» All day » [WQA Closed for the Holidays](#)

5:30pm - 6:30pm [USGVMWD Water Policy Committee Meeting](#) - 602 E. Huntington Dr.

Thursday Dec 27, 2018

» All day » [WQA Closed for the Holidays](#)

5:30pm - 6:30pm [USGVMWD Administration and Finance Committee Meeting](#) - 602 E. Huntington Dr.

Friday Dec 28, 2018

» All day » [WQA Closed for the Holidays](#)

Saturday Dec 29, 2018

» All day » [WQA Closed for the Holidays](#)

Sunday Dec 30, 2018

» All day » [WQA Closed for the Holidays](#)

Monday Dec 31, 2018

» All day » [WQA Closed for the Holidays](#)

Tuesday Jan 1, 2019

» All day

[WQA Closed for the Holidays](#)

Wednesday Jan 2, 2019

8:00am - 10:30am

[TVMWD Board Mtg.](#) - 1021 E. Miramar, Claremont

2:30pm - 3:30pm

[Watermaster Board Meeting](#)

Tuesday Jan 8, 2019

10:00am - 11:00am

[WQA Admin/Finance Committee](#) - WQA

11:00am - 12:00pm

[WQA Engineering Committee](#)

Wednesday Jan 9, 2019

11:00am - 12:00pm

[WQA Leg/Pub Committee](#) - WQA

Thursday Jan 10, 2019

5:30pm - 6:30pm

[USGVMWD Gov Affairs Committee Meeting](#) - 602 E. Huntington Dr.

Tuesday Jan 15, 2019

5:30pm - 6:30pm

[USGVMWD Gov Affairs Committee Meeting](#) - 602 E. Huntington Dr.

6:30pm - 7:30pm

[USGVMWD Board of Directors Meeting](#) - 602 E. Huntington Drive

Wednesday Jan 16, 2019

8:00am - 10:30am

[TVMWD Board Mtg.](#) - 1021 E. Miramar Avenue, Claremont

12:00pm - 1:00pm

[WQA Board Meeting](#) - WQA

Wednesday Jan 23, 2019

5:30pm - 6:30pm

[USGVMWD Water Policy Committee Meeting](#) - 602 E. Huntington Dr.

Thursday Jan 24, 2019

5:30pm - 6:30pm

[USGVMWD Administration and Finance Committee Meeting](#) - 602 E. Huntington Dr.

Wednesday Feb 6, 2019

8:00am - 10:30am

[TVMWD Board Mtg.](#) - 1021 E. Miramar, Claremont

2:30pm - 3:30pm

[Watermaster Board Meeting](#)
