

**A REGULAR MEETING
OF THE
SAN GABRIEL BASIN WATER QUALITY AUTHORITY
OCTOBER 18, 2017 AT 12:00 P.M.**

CALL TO ORDER	The Vice-Chairman called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.
ROLL CALL OF BOARD MEMBERS	Bob Kuhn, Tim Miller, Mark Paulson, Valerie Munoz and Ed Chavez
BOARD MEMBERS ABSENT	Jorge Marquez and Mike Whitehead
STAFF MEMBERS PRESENT	Ken Manning, Executive Director; Randy Schoellerman, Assistant Executive Director/Sr. Engineer; Mary Saenz, Director of Finance; Stephanie Moreno, Executive Assistant/Outreach Coordinator; Michelle Sanchez, Admin/Accounting Assistant; Dan Colby; Project Resource Manager; Richard Padilla, Legal Counsel
MEMBERS OF THE PUBLIC PRESENT	Lenet Pacheco, Valley County Water District; Gabriel Monares, The Monares Group; Margarita Vargas, Valley County Water District
PUBLIC COMMENT	Ms. Vargas introduced her son to everyone.
ITEMS TOO LATE TO BE AGENDIZED	None.
CONSENT CALENDAR	Mr. Miller moved to approve the consent calendar. Ms. Munoz seconded the motion and it was unanimously approved.
COMMITTEE REPORTS	
<i>Administrative/Finance Committee Report</i>	Mr. Manning reported that the minutes for the meeting were enclosed for review.
<i>Discussion/Action Regarding Public Records Requests and Private Devices</i>	<p>Mr. Manning reported that back on March 22, 2017, WQA legal counsel reported on an opinion issued by the California Supreme Court in the matter of City of San Jose v. Superior Court (Smith) that electronic communications of public agency employees and officials stored on private devices or on private accounts may be subject to disclosure under the California Public Records Act. He indicated that the Board discussed the potential ramifications of the case and asked staff to recommend a policy to address the issues raised by the case.</p> <p>He reported that based on Board Member comments and a review of current WQA communications and electronic storage practices, staff is not recommending modifications to these practices at this time. However, he noted that individual Board</p>

Members may prefer to have a wqa.com e-mail address to facilitate the separation of WQA-related communications and staff could immediately provide that for any Board Member wishing to utilize it.

Mr. Padilla gave a brief update on the case and noted that he would provide a training session if the Board would like one.

*Discussion/Action Regarding
Database Task Order for
Wildermuth Environmental,
Inc. (WEI)*

Mr. Manning reported that in 2015, the WQA hired WEI to begin the initial steps of consolidating the various sources of San Gabriel Valley groundwater data into one database. The work involved some initial training, a needs assessment and the development of an implementation plan. WEI utilizes their proprietary Hydrologic Database and Visualization Explanations service referred to as HydroDaVE. He noted that about the same time USEPA embarked on their own endeavor to integrate the volumes of data generated from the sites they oversee along with available no-OU data obtained from the Main San Gabriel Basin Watermaster. Their consultant completed that work in August 2017. He indicated that with the conclusion of USEPA's work, staff believes it would be appropriate to have WEI continue their database development. This phase involves characterizing the available data as it now exists and determine how it can best be utilized by WQA. He reported that Staff is requesting authorization to issue an additional Task Order to WEI not to exceed \$12,500 for further work on an integrated groundwater database for the San Gabriel Valley. He noted that the Admin/Finance Committee recommends approval of this item.

After brief discussion, Mr. Paulson moved to approve a task order to WEI in an amount not to exceed \$12,500. Mr. Miller seconded the motion and it was unanimously approved.

*Discussion/Action Regarding
Former Crown City Plating Site
Well Destruction*

Mr. Manning reported that staff has been assisting various stakeholders with Prop 1 applications. The Crown City Plating property in the El Monte Operable Unit was vacated by the company many years ago and is a known source of continued contamination. Lately, the site has gained more focus as a source of shallow Chromium VI contamination. In addition, the site contains an 800 ft. well that could be acting as a vertical conduit which could allow for contamination in the shallow zone to spread to deeper zones within the aquifer that contain drinking water wells. He also reported that Earlier this year the City filed a pre-application with the State Water Resources Control Board Division of Financial Assistance (DFA) for funding to investigate and remediate the site. They were subsequently invited to submit a final application and are completing the process now. However, all Prop 1 grants require a 50% match and the WQA offered to destroy the well with the support of DTSC and USEPA. That investment in well destruction would be used by the city as part of their 50% match. He indicated that the current site owner has no

responsibility for the contamination and has filed for bankruptcy. The City red-tagged the property for code violations and would like to request that the bankruptcy judge grant permission for the WQA to enter the property and destroy the well. He lastly noted that the estimated cost to destroy the well is \$50,000. Staff proposes to utilize funding from monies awarded to WQA for reimbursement of its costs in Round IX of the FFPA funding in 2014.

Mr. Miller noted that Cal Am has groundwater production wells nearby and asked if there would be a conflict if he voted on this item. Mr. Padilla indicated that there was no conflict in this situation.

After some discussion, Mr. Kuhn moved to authorize staff to issue an RFP for the destruction of the former Crown City Plating site well and assist the City of El Monte with their 50% Prop 1 match requirement. Ms. Munoz seconded the motion and it was unanimously approved.

*Report on Cash and Investments
for 3rd Quarter 2017*

Mr. Manning reported that the quarterly report on cash and investments as of September 30, 2017 was included in the agenda packet for review. He noted that the average monthly yields for July 2017 and August 2017 are 1.051% and 1.084%, respectively. The quarterly rate for July through September has not yet been issued.

*Legislative/Public Information
Committee Report*

Mr. Manning reported that the minutes for the meeting were enclosed for review.

**OTHER
ACTION/INFORMATION
ITEMS**

Mr. Chavez departed the meeting.

*ACWA Election for Vice-
President, President and Proposed
Amendments to ACWA Bylaws*

Mr. Manning reported that at the ACWA Fall Conference in Anaheim there will be a general session membership meeting to formally nominate and elect ACWA's President and Vice President for the 2018-2019 term and to vote on the proposed amendments to ACWA's Bylaws. He noted that the ACWA Nominating Committee has announced a 2018-2019 slate that recommends current Vice President Brent Hastey for ACWA President and current Federal Affairs Committee Chair Steven LaMar for ACWA Vice President. He lastly noted that ACWA will issue each member agency present one proxy card for voting purposes based on the designated voting representative identified by the member agency on the proxy designation form. The designated voting representative is required to register and sign as the proxy holder to receive the proxy card.

After brief discussion, Ms. Munoz moves to vote for Brent Hastey for ACWA President and Steven LaMar for ACWA Vice President, and approve the proposed amendments to the ACWA Bylaws as well as appoint Mr. Manning as the WQA

proxy to submit their vote at the general session meeting. Mr. Paulson seconded the motion and it was unanimously approved.

ENGINEER'S REPORT

Mr. Schoellerman provided a brief update on Prop 1 groundwater funding noting that the draft guidelines for Round 2 are out for review. He reported that these revised guidelines allow more flexibility for funds to be allocated to projects. He noted that project committee meetings for both the SEMOU and the WNOU were held earlier in the week. He lastly noted that the grant funds for the Whitmore project are expected to run out in early 2018 and that decisions will need to be made soon regarding the future of this project.

ATTORNEY'S COMMENTS

None.

EXECUTIVE DIRECTOR'S REPORT

Mr. Manning reported that staff held a briefing and tour for John Chiang along with the assistance of the San Gabriel Valley Water Company. He reminded the Board that he will be attending a trade delegation in China along with former Senator Bob Huff. He noted that SB-5 was signed by the Governor which includes the \$80M for groundwater cleanup that was originally in Prop 1. He lastly noted that a Save the Date along with a form to purchase an ad for the event program has gone out for the WQA's 25th Anniversary reception.

FUTURE AGENDA ITEMS

None.

FUTURE BOARD AND COMMITTEE MEETINGS

The Board decided to cancel the Administrative/Finance and Engineering Committee meetings for the month of November.

The next Legislative/Public Information Committee meeting will be held on Wednesday, November 8, 2017 at 10:00 A.M. at WQA

The next WQA Board meeting will be held on Wednesday, November 15, 2017 at 12:00 P.M. at WQA

BOARD MEMBERS' COMMENTS/ REPORTS

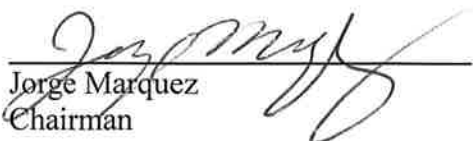
None.

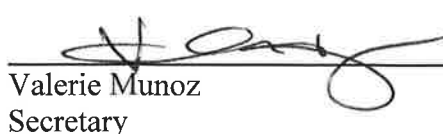
CLOSED SESSION

A closed session was not held.

ADJOURNMENT

The Vice-Chairman asked if there were any other items of business to come before the Board. There being none, the meeting was adjourned to November 15, 2017.


Jorge Marquez
Chairman


Valerie Munoz
Secretary