

**A REGULAR MEETING
OF THE
SAN GABRIEL BASIN WATER QUALITY AUTHORITY
OCTOBER 19, 2011 at 12:00 P.M.**

CALL TO ORDER	The Chairman called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.
ROLL CALL OF BOARD MEMBERS	Bob Kuhn, Ed Chavez, Jim Byerrum, Louie Aguiñaga and John Leung
BOARD MEMBERS ABSENT	Greg Nordbak
STAFF MEMBERS PRESENT	Ken Manning, Executive Director; Randy Schoellerman, Assistant Executive Director/Senior Engineer; Stephanie Moreno, Admin/IS Assistant; Michelle Sanchez, Admin/Accounting Assistant; Dan Colby, Project Resource Manager; Mary Saenz, Director of Finance
MEMBERS OF THE PUBLIC PRESENT	Tom Lindros, Knollwood Associates
ITEMS TOO LATE TO BE AGENDIZED	None.
PUBLIC COMMENT	None.
CONSENT CALENDAR	Mr. Aguiñaga moved to approve the consent calendar as presented. Mr. Chavez seconded the motion and it was unanimously approved with the following abstentions: Mr. Whitehead abstained from Project Demand No. 3400 Mr. Byerrum abstained from Project Demand No. 3399 Mr. Leung enters the meeting.
COMMITTEE REPORTS	
<i>Administrative/Finance Committee Report</i>	Mr. Manning reported that the minutes for the meeting held on October 11, 2011 were enclosed for review.
<i>Discussion/Action Regarding Budget Line Item Transfer Request and Contract for Accounting Services</i>	Mr. Manning reported that earlier in the year the Board approved the creation of a new accounting position. After discussions with the Director of Finance, staff determined that filling that position with a new employee was not needed at this time. He indicated that the WQA currently had a contract with Montgomery Niemeyer & Co.

LLP (MNC) for accounting services in an amount not to exceed \$30,000 and was recommending that the WQA enter into a new contract with MNC in an amount not to exceed \$45,000 to cover the costs of the accounting services needed. A budget line item transfer was needed to accommodate the increase. He indicated that the \$8,600 to be transferred would come from the funds that were already allocated for the new accounting position.

After general discussion, Mr. Byerrum moved to approve the budget line item transfer request. Mr. Whitehead seconded the motion and it was unanimously approved.

Mr. Manning also reported that the committee discussed obtaining consulting services related to the water discharge issues in the Basin. He indicated that staff was working with legal counsel on the process for this and would bring it back to the committee for additional consideration in November.

***Engineering Committee
Report***

Mr. Manning reported that the minutes for the meeting held on October 11, 2011 were enclosed for review.

Mr. Schoellerman reported that the committee discussed a task order for \$5,000 for Stetson Engineers for the development of an implementation plan and budget for a comprehensive basinwide water quality data management system. He noted that the development of this system would provide the ability for data to be stored in a central database and accessed via a web browser-based program such as the program developed by Wildermuth Environmental, Inc. known as HydroDaVE. He noted that the task order would fall under the authority of the Executive Director.

***Legislative/Public
Information Committee
Report***

Mr. Manning reported that the minutes for the meeting held on October 12, 2011 were enclosed for review.

Mr. Manning reported that the committee discussed reaching out to more of the minority communities regarding who the WQA is and what it does. He indicated that staff was working on a plan on how to reach these communities and the costs that would be involved and would bring it back to the Board for review and consideration.

***Discussion/Action Regarding
Regular WQA Board
Meeting Schedule***

Mr. Manning reported that some of the members of the Board have expressed possibly changing the meeting date and time of the regular WQA Board meeting to make it easier for those that are attending other agency meetings.

After general discussion, Mr. Chavez moved to change the regular WQA Board meeting to the third Wednesday of the month at 12:00 pm. Mr. Byerrum seconded the motion and it was unanimously approved.

ENGINEER'S REPORT

Mr. Schoellerman reported that staff was working with the Department of Public Health on the Prop. 84 applications. He also noted that he and a consultant from the EMOU eastside project would be going door-to-door later in the week to speak with residents in Rosemead about the impacts that the proposed project would have on their neighborhood. He reported that staff would be contacting the Board soon to schedule the joint agency meeting with the City of El Monte.

ATTORNEY'S COMMENTS

Mr. Kidman apologized for not attending the last Board meeting. He indicated that his office was working on the final report on the 2011 bills and that staff would be receiving it soon. He noted that there was a need for a brief closed session.

EXECUTIVE DIRECTOR'S REPORT

Mr. Manning reported that he gave a presentation at the Groundwater Resource Association Conference and indicated that he would continue doing these types of presentations at various agencies to continue the communication and inform these agencies on who and what the WQA is.

FUTURE AGENDA ITEMS None.

FUTURE BOARD AND COMMITTEE MEETINGS

The next Administrative/Finance Committee meeting was scheduled for Tuesday, November 8, 2011 at 12:00 P.M.

The next Engineering Committee meeting was scheduled for Tuesday, November 8, 11 2011 at 1:00 P.M..

The next Legislative/Public Information Committee meeting was scheduled for Wednesday, November 9, 2011 at 12:00 P.M.

The next WQA Board meeting was scheduled for Wednesday, November 16, 2011 at 12:00 P.M.

BOARD MEMBERS' COMMENTS/ REPORTS

Mr. Whitehead commended staff for their work on the WQA Facebook page.

Mr. Chavez commented that he was hosting an inspection tour at the Weymouth facility in La Verne on October 31, 2011.

CLOSED SESSION

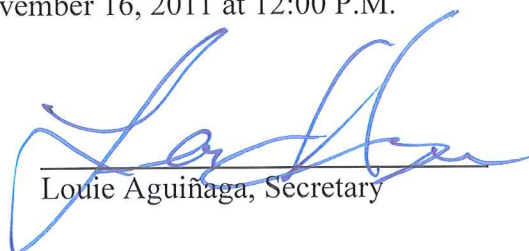
A closed session was held and there was nothing to report.

ADJOURNMENT

The Chairman asked if there were any other items of business to come before the Board. There being none, the Board meeting was adjourned to November 16, 2011 at 12:00 P.M.



Bob Kuhn, Chairman



Louie Aguiñaga, Secretary