

**A REGULAR MEETING
OF THE
SAN GABRIEL BASIN WATER QUALITY AUTHORITY
AUGUST 16, 2011 at 12:00 P.M.**

CALL TO ORDER The Vice-Chairman called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.

ROLL CALL OF BOARD MEMBERS Ed Chavez, Jim Byerrum, Louie Aguiñaga, Mike Whitehead, John Leung, Dan Horan (alternate)

BOARD MEMBERS ABSENT Bob Kuhn

STAFF MEMBERS PRESENT Ken Manning, Executive Director; Randy Schoellerman, Assistant Executive Director/Senior Engineer; Stephanie Moreno, Admin/IS Assistant; Michelle Sanchez, Admin/Accounting Assistant; Dan Colby, Project Resource Manager; Mary Saenz, Director of Finance, and Eddy Beltran, Legal Counsel

MEMBERS OF THE PUBLIC PRESENT Tom Lindros, Knollwood Associates

ITEMS TOO LATE TO BE AGENDIZED None.

PUBLIC COMMENT None.

CONSENT CALENDAR Mr. Byerrum moved to approve the consent calendar as presented. Mr. Nordbak seconded the motion and it was unanimously approved with the following abstentions:

Mr. Byerrum abstained from Project Demand No. 3368

Mr. Whitehead abstained from Project Demand No. 3369

Mr. Aguiñaga entered the meeting.

ACTION ITEMS

Administrative/Finance Committee Report Mr. Manning reported that the minutes for the meeting held on August 9, 2011 were enclosed for review.

Discussion/Action Regarding SAS 114 Planning Letter for FY 10/11 Audit Mr. Manning reported that Mayer Hoffman McCann (MHM) had started the audit for the fiscal year ending June 30, 2011. He indicated that as part of the audit planning process the auditors are required to inform the Board of Directors about the scope and timing of the audit and to inquire of the Board Members as to their knowledge of any matters that might have a bearing on the auditor's risk assessment for the annual audit of the WQA's financial statements.

Mr. Nordbak reported that the committee discussed the letter and that he personally did not care for it . He explained that the auditors should be looking for issues and that the letter appeared to pass that responsibility on to the Board members.

Mr. Whitehead concurred with Mr. Nordbak and stated that he felt that this procedure goes beyond what is normally done. He requested that staff share with the Board the management representation letter that is presented to the auditors so the Board may be aware of how management is representing the agency.

Mr. Manning indicated that staff would review the management representation letter with Admin/Finance Committee and then the Board.

Mr. Leung entered the meeting.

**OTHER
ACTION/INFORMATION
ITEMS**

None.

ENGINEER'S REPORT

Mr. Schoellerman provided an update on the Proposition 84 applications. He indicated that staff submitted Notice of Intents for six projects. However, he noted that the City of Alhambra notified staff via e-mail that they decided not to continue with the full application because of a change in the City's project priorities. He spoke with their representative to confirm the decision and offered staff's assistance if they changed their decision. He noted that there were 29 applications submitted state wide for these funds and that staff planned to submit full applications for the five remaining projects the following week. He also noted that staff has been keeping the local legislators such as Assemblyman Eng and Senator Hernandez informed of this application process.

Mr. Whitehead and Mr. Byerrum commended staff for their work on the Propostion 84 applications.

**ATTORNEY'S
COMMENTS**

None.

**EXECUTIVE
DIRECTOR'S REPORT**

Mr. Manning reported that he would be on vacation from August 25th – September 2nd. He noted that WQA scheduled a meeting to discuss the discharge issues with water entities on August 23, 2011. He noted that the new WQA website was up. He lastly noted that the latest quarterly report from the Monares Group had been handed out to the Board for review. He also solicited the Board as to their desire to change the time of the regular board meetings due to the changes that were made to our member agencies meetings.

After general discussion, the Board decided to change the time of

the regular board meeting to 12:00 P.M. on the third Tuesday of every month starting in the month of October.

FUTURE AGENDA ITEMS None.

FUTURE BOARD AND COMMITTEE MEETINGS The next Legislative/Public Information Committee meeting was scheduled for Wednesday, September 7, 2011 at 1:00 P.M.

The next Administrative/Finance Committee meeting was scheduled for Tuesday, September 13, 2011 at 12:00 P.M.

The next Engineering Committee meeting was scheduled for Tuesday, September, 13 2011 at 1:00 P.M, if needed.

The next WQA Board meeting was scheduled for Tuesday September 20, 2011 at 9:30 A.M.

BOARD MEMBERS' COMMENTS/ REPORTS

Mr. Chavez asked for a status update on SB 659.

Mr. Manning reported that SB 659 was essentially dead. He indicated that when it was amended to include the city representatives staff informed Senator Hernandez on how critical of a mistake that was and he understood. Senator Hernandez's staff assured the WQA that the bill would not make it out of committee with that inclusion. He also noted that it was then amended into a 2-year bill and has now been gutted and turned into another bill that the Senator is using for other issues.

Mr. Nordbak indicated that he likes the new website and complimented staff for their efforts.

Mr. Horan concurred with Mr. Nordbak.

CLOSED SESSION

A closed session was held.


Conference With Legal Counsel – Existing Litigation Pursuant to Subdivision (a) of Government Code §54956.9: CV 02-4565 ABC (RCX) South El Monte

There was no reportable action.

ADJOURNMENT

The Vice-Chairman asked if there were any other items of business to come before the Board. There being none, the Board meeting was adjourned to September 20, 2011 at 9:30 A.M.


Ed Chavez, Vice-Chairman


Jim Byerrum, Treasurer