

**A REGULAR MEETING  
OF THE  
SAN GABRIEL BASIN WATER QUALITY AUTHORITY  
JUNE 21, 2011 at 9:30 A.M.**

---

<b>CALL TO ORDER</b>	The Vice-Chairman called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.
<b>ROLL CALL OF BOARD MEMBERS</b>	Dan Horan (alternate), Ed Chavez, Jim Byerrum, Louie Aguiñaga, Greg Nordbak, and John Leung
<b>BOARD MEMBERS ABSENT</b>	Bob Kuhn and Mike Whitehead
<b>STAFF MEMBERS PRESENT</b>	Ken Manning, Executive Director; Randy Schoellerman, Assistant Executive Director/Senior Engineer; Stephanie Moreno, Admin/IS Assistant; Michelle Sanchez, Admin/Accounting Assistant; Dan Colby, Project Resource Manager; Mary Saenz, Director of Finance, and Art Kidman, Legal Counsel
<b>MEMBERS OF THE PUBLIC PRESENT</b>	Tom Lindros, Knollwood Associates; Scott Goulart, Aerojet; Mariana Lake, Valley County Water District; Claudine Meeker, City of Alhambra; Kirk Howie, Three Valleys MWD
<b>ITEMS TOO LATE TO BE AGENDIZED</b>	None.
<b>PUBLIC COMMENT</b>	None.
<b>CONSENT CALENDAR</b>	Mr. Byerrum moved to approve the consent calendar as presented. Mr. Nordbak seconded the motion and it was unanimously approved with the following abstentions:  Mr. Byerrum abstained from Project Demand No. 3333
<b>ACTION ITEMS</b>	
<i>Legislative/Public Information Report</i>	Mr. Manning reported that the minutes for the Legislative/Public Information committee meeting were enclosed for review  Mr. Manning introduced Corrine Tapia, Thuy Huynh and Elana Goldstein from CORO who developed social media projects for several water districts.  The CORO group presented the new WQA Facebook and Twitter pages. They reviewed each page in detail to show all of the components and features for each. They also presented the

customized user manual that explains everything in a step by step form.

Mr. Manning thanked the group for their hard work on this project and wished them well.

***Administrative/Finance  
Committee Report***

Mr. Manning reported that the minutes for the Administrative/Finance committee meeting were enclosed for review.

*Discussion/Action Regarding  
Cost of Living Adjustment  
(COLA) for Fiscal Year  
2011/2012*

Mr. Manning reported that the committee discussed a COLA for both the Non-Exempt and Exempt employees. Per WQA Procedure No. 40 the consumer price index for the month of April would be used to determine the proposed COLA. The percentage change from April 2010 to April 2011 was 3.3%. After detailed discussion the committee recommended the following actions:

- a. The salary ranges of the non-exempt employees be increased by the COLA adjustment of 3.3% for the 2011/2012 fiscal year; and also that the salaries of the non-exempt employees be increased by the COLA adjustment of 3.3%.
- b. The salary ranges of the exempt employees be increased by the COLA adjustment of 3.3% for the 2011/2012 fiscal year.

After general discussion, Mr. Byerrum moved to approve the recommendations. Mr. Horan seconded the motion and it was unanimously approved.

*Discussion/Action Regarding  
Staff Evaluation Process  
Changes*

Mr. Manning reported that after reviewing the current WQA employee evaluation form he determined that it did not provide enough detail on quality indicators or criteria for the ratings and proposed another form that he has used in the past. He also reported that the committee reviewed the proposed form and recommended it for approval.

After general discussion, Mr. Nordbak moved to approve the proposed employee evaluation form to replace the current one. Mr. Aguiñaga seconded the motion and it was unanimously approved.

*Discussion/Action Regarding  
Draft Budget for Fiscal Year  
2011/2012*

Mr. Manning reviewed the budget process and all of the meetings that took place to review and provide comments on the draft budget. He reported that this 7<sup>th</sup> draft version dated 5/31/11 included all additional changes requested by interested parties. He indicated that the Administrative/Finance Committee did not have any further changes and recommended adoption of the draft budget.

After general discussion, Mr. Nordbak moved to adopt the draft budget for fiscal year 2011/2012. Mr. Aguiñaga seconded the

motion and it was unanimously adopted.

**OTHER  
ACTION/INFORMATION  
ITEMS**

***Discussion/Action Regarding  
Assessment for Fiscal Year***

***Resolution Nos. 11-001 and  
11-002***

Mr. Manning reported that Resolution No. 11-001 was to set the date and time of the public hearing for the proposed \$7.25 per acre foot assessment. The proposed date of the hearing would be September 21, 2011 at 9:30 A.M. at the WQA office. He also reported that Resolution No. 11-002 was to set the schedule for the collection of the proposed assessment. He indicated that the proposed schedule of collection would be collected in two installments with the first collection date of October 21, 2011 and the second to be December 21, 2011.

After brief discussion, Mr. Aguiñaga moved to adopt Resolution Nos. 11-001 and 11-002. Mr. Nordbak seconded the motion and they were unanimously adopted.

***Report on FFPA  
Reallocation Meeting***

Mr. Manning reported that it appeared that it would be a few years before there would be any federal funds available. He indicated that staff met with the FFPA recipients to discuss funding that could be re-allocated to other projects. He noted that they determined there would be about \$4.4M that could be made available for future projects if it became necessary.

***Engineering Committee  
Report***

Mr. Schoellerman reported that the minutes for the Engineering Committee meeting were enclosed for review. He noted that the committee discussed the Prop 84 funding applications and that they were still waiting to hear from the Department of Public Health on when they may announce the next round of funding. He noted that staff continued to prepare the necessary information in the anticipation of the release date.

***Discussion/Action Regarding  
Election to ACWA HBA  
Board of Directors***

Mr. Manning reported that the ACWA Health Benefits Authority (HBA) was requesting that agencies vote for two open positions on the HBA board of directors.

After general discussion, the Board decided not to take any action on this item.

**ENGINEER'S REPORT**

Mr. Schoellerman reminded the Board that the WQA is the co-lead agency with the city of El Monte for the El Monte Operable Unit eastside project CEQA process. He indicated that the city had finally completed agreements with responsible parties and was now able to move forward with the CEQA process. He indicated that staff was reviewing the CEQA documentation and expected to schedule a joint meeting with the City's Planning Commission within the next few months.

**ATTORNEY'S  
COMMENTS**

Mr. Kidman reported that the G10 settlement and the G10 Consent Decree for the South El Monte Operable Unit were just approved by the court.

**EXECUTIVE  
DIRECTOR'S REPORT**

Mr. Manning reminded everyone that beginning July 1, 2011 all WQA board agendas and notices would be available electronically through the WQA web site and would no longer be mailed out. He also noted that the interior of the WQA office had been re-painted. He lastly noted that he traveled to Washington, .C. with Mr. Kuhn and Gabriel Monares to meet with Senator Feinstein's new staff person, James Peterson to bring him up to date on the local water issues. He indicated that staff would continue to work with Feinstein's office to hopefully carry the legislation that would change the language in the San Gabriel Basin Restoration Fund to allow for 15 years of operation and maintenance.

**FUTURE AGENDA ITEMS** None.

**FUTURE BOARD AND  
COMMITTEE MEETINGS**

The next Legislative/Public Information Committee meeting was scheduled for Wednesday, July 6, 2011 at 1:00 P.M.

The next Administrative/Finance Committee meeting was scheduled for Tuesday, July 12, 2011 at 12:00 P.M.

The next Engineering Committee meeting was scheduled for Tuesday, July 12 2011 at 1:00 P.M.

The next WQA Board meeting was scheduled for Tuesday July 19, 2011 at 9:30 A.M.

**BOARD MEMBERS'  
COMMENTS/  
REPORTS**

Many members of the Board thanked the CORO group for their presentation and their work on the social media project.

**CLOSED SESSION**

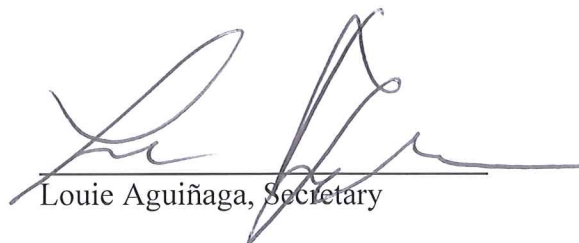
A closed session was not held.

**ADJOURNMENT**

The Vice-Chairman asked if there were any other items of business to come before the Board. There being none, the Board meeting was adjourned to July 19, 2011 at 9:30 A.M.



Ed Chavez, Vice-Chairman



Louie Aguiñaga, Secretary