

**A REGULAR MEETING
OF THE
SAN GABRIEL BASIN WATER QUALITY AUTHORITY
APRIL 18, 2012 at 12:00 P.M.**

CALL TO ORDER	The Chairman called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.
ROLL CALL OF BOARD MEMBERS	Greg Nordbak, Louie Aguiñaga, Jim Byerrum, Bob Kuhn, Mike Whitehead, Ed Chavez and John Leung
BOARD MEMBERS ABSENT	None
STAFF MEMBERS PRESENT	Ken Manning, Executive Director; Randy Schoellerman, Assistant Executive Director/Senior Engineer; Stephanie Moreno, Admin/IS Assistant; Michelle Sanchez, Admin/Accounting Assistant; Dan Colby, Project Resource Manager; Art Kidman, Legal Counsel
MEMBERS OF THE PUBLIC PRESENT	Dan Horan, Three Valleys MWD; Lenet Pacheco, Valley County Water District; Stephen Millard, Upper San Gabriel Valley MWD; Bill Snyder, NDE
ITEMS TOO LATE TO BE AGENDIZED	<p>Mr. Manning reported that there was one administrative demand that was received after the agenda was posted.</p> <p>Mr. Byerrum moved to add Administrative Demand No. 5105 to the consent calendar on item VIII of the agenda. Mr. Chavez seconded the motion and it was unanimously approved.</p> <p>Mr. Leung enters the meeting.</p>
PUBLIC COMMENT	None.
WORKSHOP	
<i>“Draft Budget for Fiscal Year 2012/2013”</i>	Mr. Schoellerman reviewed the key elements of the draft budget for fiscal 2012/2013. He reported that the draft budget reflected a \$7.25/AF assessment, which has been the same for the previous nine years. Federal reimbursements to WQA continue to offset assessments and facilitate cleanup activities. He also reviewed some additions to the draft budget such as database and mapping activities, completion of the General Discharge Permit activities, IT Consulting, and the Co-Sponsorship of two San Gabriel Valley Water forums to be held in the fall of 2012 and May of 2013. He noted that the

draft budget was scheduled to be adopted on May 23, 2012 which would set the Public Hearing for the proposed assessment for August 22, 2012.

PUBLIC HEARING

“Draft Budget for Fiscal Year 2012/2013”

Mr. Nordbak opened the public hearing to receive comments on the draft budget. There being no comments, the public hearing was closed.

CONSENT CALENDAR

Mr. Kuhn moved to approve the consent calendar as presented. Mr. Aguiñaga seconded the motion and it was approved with the following abstention: Mr. Whitehead abstained from project demand No. 3490 and Mr. Byerrum abstained from project demand No. 3489.

COMMITTEE REPORTS

Administrative/Finance Committee Report

Mr. Manning reported that the minutes for the meeting held on April 10, 2012 were enclosed for review.

Discussion/Action Regarding Proposal for Audit Services

Mr. Manning reported that the WQA conducted a full Request for Proposal (RFP) process in June 2009 to select an independent audit firm. This resulted in the Board of Directors approving a contract for audit services with Mayer Hoffman McCann P.C. (MHM) for the fiscal years of 2009 and 2010, with fixed fees of \$22,850 and \$23,310, respectively. The Board subsequently approved MHM’s proposal for 2011, with a fixed fee of \$23,100. Given MHM’s established knowledge of WQA’s operations, the Administrative/Finance committee recommended to engage MHM for a fourth year. This would allow for greater continuity and help to minimize the potential for disruption in connection with the independent audit, plus bring WQA into conformity with the GFOA recommendation.

Mr. Aguiñaga moved to approve the audit proposal from MHM for audit services for the fiscal year 2012. Mr. Chavez seconded the motion and it was unanimously approved.

Legislative/Public Information Committee Report

Mr. Manning reported that the minutes for the meeting held on April 11, 2012 were enclosed for review.

Discussion/Action Regarding Proposal for WQA Annual Report

Mr. Manning reported that staff was looking to develop a full color presentation of the 406 Plan to use as a resource tool. The shorter executive report would help those who read it to understand WQA’s role as a collaborative leader in the San Gabriel Basin. Rauch Communications has submitted a proposal to develop the report at an estimated cost of \$18,365. He noted that there were sufficient funds in the current budget to cover this expenditure.

Mr. Nordbak asked why WQA did not go out to bid for this

service.

Mr. Kidman responded by saying according to the WQA's enabling act, the WQA is not required to go out for bids for any projects.

Mr. Manning assured the Board that Rauch Communications, Inc. was a very well respected company that is very knowledgeable about the various water agencies and has completed similar reports for other agencies in the Basin.

After general discussion, Mr. Chavez moved to approve the proposal submitted by Rauch Communications, Inc. Mr. Kuhn seconded the motion and it was approved 6-1 by the following vote:

Nordbak – No
Aguiñaga – Yes
Byerrum – Yes
Kuhn – Yes
Whitehead – Yes
Chavez – Yes
Leung – Yes

OTHER ACTION ITEMS

None.

ENGINEER'S REPORT

Mr. Schoellerman reported that staff was still waiting for the Department of Public Health to release the final Prop. 84 priority list.

Mr. Manning reported that he had some discussions with Pat Leathers from The Gualco Group. He indicated that the final priority list was awaiting a decision by the Secretary of Health and Human Services office.

Mr. Kuhn encouraged Mr. Leathers to get our state legislators involved with the discussions.

Mr. Shoellerman also reported that there have not been any appeals filed against the Mitigated Negative Declaration that was adopted for the El Monte Operable Unit Eastside groundwater remediation project that WQA acted as co-lead agency for along with the City of El Monte.

ATTORNEY'S COMMENTS

None.

EXECUTIVE DIRECTOR'S REPORT

Mr. Manning reported that the WQA was selected as a finalist for the ACWA Clair Hill Award and that the winner would be announced on May 10, 2012 during the ACWA Spring Conference in Monterey, CA. He reported that the SEMOU principals met to discuss the allocation of the money from the SEMOU settlements. He also reported that the WQA Project workbook was almost complete and would be available soon.

He lastly reported that the next WQA advertorial was published in the Earth Day section of the Los Angeles Times today.

FUTURE AGENDA ITEMS

None.

FUTURE BOARD AND COMMITTEE MEETINGS

The next Administrative/Finance Committee meeting was scheduled for Tuesday, May 15, 2012 at 12:00 P.M.

The next Engineering Committee meeting was scheduled for Tuesday, May 15, 2012 at 1:00 P.M.

The next Legislative/Public Information Committee meeting was scheduled for Tuesday, May 15, 2012 at 2:00 P.M.

The next WQA Board meeting was scheduled for Wednesday, May 23, 2012 at 11:30 A.M.

BOARD MEMBERS' COMMENTS/ REPORTS

Mr. Aguiñaga asked if staff could provide him with some information on the WQA projects that he could take back to the cities he represents.

Mr. Nordbak noted that he only voted "No" on the proposal for the annual report because he would have liked to see it go through a bid process. However, he felt the annual report was a good idea.

CLOSED SESSION

A closed session was held.

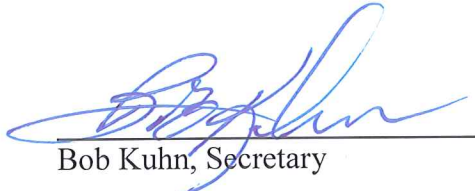
There was no reportable action.

ADJOURNMENT

The Chairman asked if there were any other items of business to come before the Board. There being none, the Board meeting was adjourned to May 23, 2012 at 11:30 A.M.



J. Greg Nordbak, Chairman



Bob Kuhn, Secretary