

**A REGULAR MEETING
OF THE
SAN GABRIEL BASIN WATER QUALITY AUTHORITY
JANUARY 18, 2011 at 9:30 A.M.**

CALL TO ORDER	The Chairman called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.
ROLL CALL OF BOARD MEMBERS	Bob Kuhn, Ed Chavez, Jim Byerrum, Greg Nordbak, Mike Whitehead, Louie Aguiñaga, and John Leung
BOARD MEMBERS ABSENT	None
STAFF MEMBERS PRESENT	Sheri Rojo, Interim-Executive Director; Randy Schoellerman, Assistant Executive Director/Senior Engineer; Stephanie Moreno, Admin/IS Assistant; Mary Saenz, Director of Finance; Michelle Sanchez, Admin/Accounting Assistant; Dan Colby, Project Resource Manager; Art Kidman, Legal Counsel
MEMBERS OF THE PUBLIC PRESENT	Tom Lindros, Knollwood Associates; Jonathan Contreras, Valley County Water District; Dan Horan, Three Valleys MWD; Lenet Pacheco, Valley County Water District; Michael Nutt, Suburban Water Systems; Mariana Lake, Valley County Water District
ITEMS TOO LATE TO BE AGENDIZED	None.
PUBLIC COMMENT	Mr. Kidman reported that the BPOU CRs could not attend the meeting and requested that their comments regarding WQA invoices for Administrative costs be read to the WQA Board. Mr. Kidman read the comments that indicated that CRs request that the WQA Board instruct its legal counsel to enter into a tolling agreement with the CRs to put all of the specific invoice questions on hold until after the appropriate budget discussions.
ELECTION OF OFFICERS	Mr. Kuhn moved to approve the following slate of officers: Chairman – Bob Kuhn Vice-Chairman – Ed Chavez Treasurer – Jim Byerrum Secretary – Louie Aguiñaga Mr. Chavez seconded the motion and it was unanimously approved.
APPOINTMENT OF	The Chairman requested that this item be deferred to the next

COMMITTEE MEMBERS meeting.

CONSENT CALENDAR Mr. Chavez moved to approve the consent calendar as presented. Mr. Kuhn seconded the motion and it was approved with the following comments:

Mr. Whitehead abstained from project demand No. 3254

Mr. Byerrum abstained from project demand No. 3253

Mr. Nordbak voted “No” on administrative demand No. 4730. He also asked if WQA had received a report from the Monares Group or any backup documentation for the invoices that had been submitted. He also asked Mr. Kidman about the pre-payment of the invoices to the Monares Group.

Mr. Kidman commented that the retainer agreement with the Monares Group clearly calls for payment of the monthly invoices to be paid in advance.

Ms. Rojo reported that she along with Mr. Kuhn met with Mr. Monares to discuss an acceptable level of detail that should be included in his invoices every month. She also reported that she discussed the terms within the agreement and that it was determined that payment was to be paid in advance of the services to be performed.

Mr. Kuhn reported that he did receive an email report for Mr. Monares the previous night but had not had a chance to review it. He suggested that the Management Ad-hoc Committee meet to review the report to determine if it was acceptable.

ACTION ITEMS

Public Information/Education Committee Report

Mr. Kuhn reported that the committee minutes for the meeting held on January 4, 2011 were enclosed for review.

Ms. Moreno reported that the committee discussed the advertorial that would be published in the Civic Leadership section of the San Gabriel Valley Tribune at the end of the month.

Mr. Kuhn thanked Mr. Arrighi from the San Gabriel Valley Water Company for his help in providing information for the advertorial.

Discussion/Action Regarding Montgomery Niemeyer & Co.(MNC) Contract Increase

Ms. Rojo reported that back in November of 2010 the WQA Board approved an increase in the budget line item “General Outside Services”. This increase was directly related to the consulting and accounting services provided by MNC to assist the Director of Finance. She noted that at the time of the line item increase an agreement was not available to go out with the agenda for approval.

Mr. Chavez moved to approve the increase of \$25,000 to the contract with MNC and authorize the Interim Executive Director to sign the revised agreement for consulting and accounting services. Mr. Whitehead seconded the motion and it was unanimously approved.

**REPORT ON
CONSULTANTS**

Mr. Kuhn requested that Mr. Whitehead and Mr. Byerrum set up a time as the Management Ad-hoc Committee to meet to discuss the Monares Group's contract and billing issues.

ENGINEER'S REPORT

Mr. Kuhn reported that he requested that Mr. Schoellerman present some slides on some of the current WQA projects for the benefit of the new Board Members.

Mr. Schoellerman briefly reviewed all of the operable units.

**ATTORNEY'S
COMMENTS**

Mr. Kidman reported that there were three items listed for discussion during closed session.

**INTERIM-EXECUTIVE
DIRECTOR'S REPORT**

Ms. Rojo reviewed the information request that WQA received from the Upper San Gabriel Valley Municipal Water District. She indicated that staff was working along with legal counsel to determine what was needed to satisfy their request.

At the request of Mr. Chavez, Ms. Rojo read the request aloud to the Board.

FUTURE AGENDA ITEMS

None.

**FUTURE BOARD AND
COMMITTEE MEETINGS**

The next Public Information/Education Committee was scheduled for Tuesday, February 1, 2011 at 11:30 A.M.

The next Legislative Committee meeting was scheduled for Wednesday, February 2, 2011 at 1:00 P.M.

The next Administrative/Finance Committee meeting was scheduled for Tuesday, February 8, 2011 at 12:00 P.M.

The next Engineering Committee meeting was scheduled for Tuesday, February 8, 2011 at 1:00 P.M.

The next WQA Board meeting was scheduled for Tuesday February 15, 2011 at 9:30 A.M.

**BOARD MEMBERS'
COMMENTS/
REPORTS**

Mr. Whitehead thanked Mr. Schoellerman for his project updates and he welcomed Mr. Leung and Mr. Aguiñaga to the WQA Board.

Mr. Chavez welcomed both Mr. Leung and Aguiñaga.

Mr. Aguiñaga introduced himself to the Board and indicated that he looked forward to working with everyone.

Mr. Leung briefly introduced himself to the Board.

Mr. Kuhn welcomed both of the new Board Members and requested that if either of them could attend a Board meeting to please contact staff so their alternate could be notified.

CLOSED SESSION

A closed session was held.

(a) CONFERENCE WITH LEGAL COUNSEL
– EXISTING LITIGATION

Existing Litigation Pursuant to Subdivision (a) of
Government Code §54956.9:

- CV 02-4565 ABC (RCX) – [South El Monte]

(b) CONFERENCE WITH LEGAL COUNSEL –
ANTICIPATED LITIGATION

Significant Exposure to Litigation Pursuant to
Subdivision (b) of
Government Code §54956.9:

One Case: Notice from BPOU CRs of Their
Intent to Pursue Cost Arbitration under
BPOU Project Agreement

(a) PUBLIC EMPLOYEMENT

Consider Employment of Public Employee
Pursuant to Subdivision (b) of
Government Code §54957:

Title: Executive Director

**RECONVENE OPEN
SESSION**

Mr. Kuhn reported that there was no reportable action.

ADJOURNMENT

The Chairman asked if there were any other items of business to come before the Board. There being none, the Board meeting was adjourned to February 15, 2011 at 9:30 A.M.


Bob Kuhn, Chairman


Ed Chavez, Vice-Chairman