

**A REGULAR MEETING
OF THE
SAN GABRIEL BASIN WATER QUALITY AUTHORITY
JULY 17, 2007 at 9:30 A.M.**

CALL TO ORDER	The Chairman called the regular meeting of the San Gabriel Basin Water Quality Authority to order and reviewed the actions anticipated on the agenda for the meeting.
ROLL CALL OF BOARD MEMBERS	Greg Nordbak, Bob Kuhn, Jim Byerrum, Margaret Clark, and Carol Montano
BOARD MEMBERS ABSENT	Mike Whitehead and Al Contreras.
STAFF MEMBERS PRESENT	Grace Burgess, Executive Director; Randy Schoellerman, Assistant Executive Director/Senior Engineer; Stephanie Moreno, Admin/IS Assistant; Dan Colby, Project Resource Manager; Gabriel Monares, Director of Resource Development; Art Kidman, General Counsel.
MEMBERS OF THE PUBLIC PRESENT	Dan Horan, Three Valleys Municipal Water District, Frank Forbes, Upper San Gabriel Valley Municipal Water District and Hyung Kim (on behalf of Tom Lindros), BPOU CR's.
ITEMS TOO LATE TO BE AGENDIZED	None.
PUBLIC COMMENT	None.
CONSENT CALENDAR	Mr. Kuhn moved to approve the consent calendar as presented. Mr. Byerrum seconded the motion and abstained from Project Demand No. 2616. The consent calendar was unanimously approved.
ACTION ITEMS	
<i>Administrative/Finance Committee Report</i>	Ms. Burgess reported on the status of the lease with the City of La Verne and indicated that the Administrative/Finance Committee recommended that staff draft a termination agreement and have it go to the Board for approval at the next Board Meeting. She also indicated that the committee requested that the issue of the end-use of the vessels come back to the committee if any costs would be incurred to dispose or sell the vessels. She indicated that the Engineering Committee would be discussing the usability of the vessels before determining if there would be a cost.

*Discussion/Action
Regarding Audit for
Fiscal Year 2006/2005*

Ms. Burgess reported that the audit for Fiscal Year 2006/2005 was enclosed for review. She indicated that the audit showed that the WQA was in compliance with the requirements applicable to its' federal expenditures in accordance with OMB Circular A-133, resulting in no findings.

After brief discussion, Mr. Kuhn moved to receive and file the Audit for Fiscal Year 2006/2005. Ms. Clark seconded the motion and it was unanimously approved.

*Discussion/Action
Regarding Cost of Living
Adjustment (COLA)*

Non-Exempt Employees: Proposed Cost of Living Adjustment (COLA) for the fiscal year 2007-2008

Ms. Burgess reported that the Board of Directors approved Procedure No. 40 on June 19, 2007, which established the COLA procedures for WQA employees. As detailed in Procedure No. 40, the Board of Directors approved the month of April each year to use as a guide for determining a COLA. The percentage change from April 2006 to April 2007 was 3.5% for the Los Angeles-Riverside-Orange County area. Staff's recommendations were to 1) increase the salary ranges for non-exempt employees by the 3.5% COLA and 2) increase the current salaries for non-exempt employees by the 3.5% COLA, effective July 1, 2007.

Exempt Employees: Proposed COLA for the fiscal year 2007-08

Ms. Burgess reported that Procedure No. 40 also addressed exempt employees. She reported that exempt employees are not eligible for an annual salary COLA, but that the salary ranges could be increased if the Executive Director made the recommendation. To that end, she recommended an increase in the salary ranges for exempt employees by the 3.5 % COLA, effective July 1, 2007.

Ms. Montano moved to approve the following:

- 1) Increase in the salary ranges for the non-exempt employees by the 3.5% COLA and to increase the current salaries for non-exempt employees by the 3.5% COLA, effective July 1, 2007.
- 2) Increase the salary ranges for exempt employees by the 3.5% COLA, July 1, 2007.

Mr. Byerrum seconded the motion and it was unanimously approved.

*Discussion/Action
Regarding Site Access
License Agreement with
Town Investment, LLC*

Ms. Burgess reviewed the draft extension to the access agreement between WQA and Town Investment, LLC that is due to expire on September 16, 2007. She indicated that the extension would be for one year.

Mr. Kuhn moved to approve the extension to the access agreement between WQA and Town Investment, LLC. Mr. Byerrum seconded the motion and it was unanimously approved.

***Engineering Committee
Report***

***Discussion/Action
Regarding the Usability
of the Big Dalton Vessels***

Ms. Burgess reminded the Board that the City of La Verne (La Verne) had agreed to use the 4 vessels from the Big Dalton site at a new treatment facility. However, due to the costs associated with the rehabilitation of the vessels La Verne had decided not to use them. She reported that it would cost approximately \$178,000 to refurbish the vessels. She stated that WQA has a procedure for equipment that is either broken, obsolete or of no further use to the WQA. She then indicated that WQA had received a quote to salvage the vessels of \$500 per vessel. She indicated that the, Engineering Committee recommended that the Board declare the Big Dalton vessels surplus and authorize the Executive Director to dispose of the vessels in accordance with Administrative Procedure No. 35.

After general discussion, Ms. Clark moved to declare the Big Dalton vessels as surplus and authorize the Executive Director to dispose of the vessels in accordance with Administrative Procedure No. 35. Ms. Montano seconded the motion and it was unanimously approved.

**LEGISLATIVE
REPORT**

Mr. Monares reported that HR 123 was now in the correct committee and that it was awaiting for a hearing date.

**ENGINEER'S
REPORT**

None.

**ATTORNEY'S
COMMENTS**

None.

**EXECUTIVE
DIRECTOR'S
REPORT**

Ms. Burgess reported that \$3M was appropriated for the Restoration Fund.

**BOARD MEMBERS'
COMMENTS**

None.

**FUTURE
COMMITTEE
MEETINGS**

The Administrative/Finance Committee meeting was scheduled for Thursday, August 9, 2007 at 12:00 P.M.

The Engineering Committee meeting was scheduled for Thursday,


August 9, 2007 at 1:00 P.M.

CLOSED SESSION

A closed session was not held.

ADJOURNMENT

The Chairman asked if there were any other items of business to come before the Board. There being none, this regular Board meeting was adjourned to August 7, 2007 at 11:30 A.M.



J. Greg Nordbak, Chairman



Margaret Clark, Secretary